

CURRICULUM VITAE

PERSONAL DETAILS

Surname: **Hossam** Forename: **AL-MADHOUN**
DOB: July, 26 1968 Gender: Male
Nationality: Palestinian Marital Status: Married
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EDUCATION

2013 BA in management
American International University
2010 Diploma in English for professional purposes – Society Development Institution,
Islamic University, Gaza
1996 Diploma in theatre, Theatre day production / Ministry of Culture, Gaza –
Palestine

KEY COMPETENCIES

18 years progressively responsible professional work experience in the international and national organizations sector at in logistic, programs and base management, non-governmental and multilateral organisations.

20 years drama activist as actor, director and trainer, in drama in civil intervention, in education and drama therapist

Good knowledge of Humanitarian Coordination mechanisms, development issues, strategies, as well as programming policies, experience in emergency and crisis intervention and humanitarian interventions procedures.

Ability to communicate concepts and ideas effectively, orally and in writing, to work in a team or independently as required adopting highly consultative approaches.

1993 up now

Trainer of drama techniques, storytelling, active participatory approach and psychosocial support activities for civil activists, educators, libraries and summer camps activators

Worked as a trainer with many institutions such as MOE, Tamer institution, Ma'an development centre, British council, French cultural centre, UNDP, Sharek, several women activity centres.

A theatre maker, actor, director, co-writer, drama therapist and trainer

Participated as an actor, director and co-writer in more than 22 theatre productions for adults and children

Writer of short stories, participate in writing several theatre plays

Translate several theatre plays from English to Arabic

August 2013 – present **Maan Development Centre**

Project coordinator **Child protection**

- To manage, lead the implementation of the project activities
- Supervise and manage the project staff
- To prepare, implement and follow up the project activities plan
- To prepare the activities progress report, interim and final report
- Assist the finance department in preparing periodic financial documents and reports
- Assist the Monitoring and Evaluating officer for monitoring and evaluation of the project
- Identify needs of the Community or target groups of project (s)
- Contribute to the development of new of project (s) ideas in the field of work.

April - June 2013

Life skills expert **Maan Development Centre**

- To revise the current methodology and improve it
- To provide/ develop new techniques and tools
- To supervise and coach the activators
- To support and train the activators working with the children

December 2012 – Feb. 2013 **War Child – Holland+ Union of Cultural Centres**

Project coordinator, Emergency psychosocial support

- To manage, lead the implementation of the project activities
- Supervise and manage the project staff / facilitators
- To prepare, implement and follow up the project activities plan
- To prepare the activities progress report, interim and final report

Feb 2006 – June 2012 **Action against Hunger Spain (ACF-E)**

Gaza

Head of Base (Gaza branch director)

To manage appropriately the Gaza office in the Palestinian Territory improving relevance and impact of the interventions according to ACF mandate and country strategy in the Gaza Strip.

Main duties:

- Programme, Logistic, administration and Human Resource Management,
- Proposal writing, monitoring and evaluation
- Capacity Building support and trainer
- Evaluation and Reporting,
- Safety and Security management
- Supervise and participate in all needs assessments (continuous process over the year)
- Involvement in all projects management
- Manage and run emergency interventions
- Representation of ACF and participation in ACF Strategic Planning
- Replacing project and program managers, logistician, administrator when needed

From February 2006 to July 2008 the position was Gaza base program manager, since August 2008 more responsibilities have been added to the position. During this period, I was fully responsible for all Gaza base projects and programs which was mainly food security and water/sanitation.

August 2005 – Feb. 2006 **Action against Hunger – Spain**

Gaza

Logistic Officer

In charge of the Logistic management of the Gaza Base:

- Supply and Procurement for office/house and programs
- Fleet management
- Safety and Security management
- Program material Storage, stock and maintenance
- Equipment management
- Reporting

April 2001 – June 2005 *Free lancer simultaneous translator and fixer* **Gaza**

International Media and press agencies such as: NPA – US, CBC TV and Radio - Canada, Swedish TV, RTL TV, and The New Yorker, Fox news, Sky news, Le Soire – Belgium.

- Simultaneous translation
- Meetings organization and planning
- Logistic support

April 2001 – June 2005 *Free lance facilitator and Translator* **Gaza**

- 20 years facilitation and translation in drama workshops, with local and international NGOs, such as French Cultural Centre, British council, Theatre Day Production, UNDP, Tamer institution, Save the Children.
- From 2000 – 2005 a simultaneous translator and fixer for media and journalists from many agencies and countries such as US national public Radio, Canadian, Dutch, British, TV, Sky news, the new Yorkers and many others
- Translator of several theatre texts from English to Arabic for Theatre day production, the play write Jacky Lubick
- In all my positions in International organisations, the work was always in English and I was requested to translate simultaneously meetings and workshops, beside all documents need to be translated from or to English

April 2000 – March 2001 **Save the Children Foundation / UK** **Gaza**

Coordinator and facilitator

In the framework of the project *Eye to Eye – Middle East Communication Project* development and implementation of several workshops:

- Provide written work-plans
- Coordinate the touring of the photographic workshop through refugee camps
- Translate the children diaries and stories
- Act as the key point of contact in Gaza for the Eye to Eye project in liaison with the Education Unit of SCF / UK

July 1999 - December 1999 **Save the Children Foundation / USA** **Gaza**

Field Worker

In the framework of children rights convention project, the main duties are:

- Participate in all phases of the project
- Coordination with local NGO's – local committees
- Facilitate the implementation of the CBR training
- Reporting

May 1997 – June 1998 **Equilibre, L'Entreprise Humanitaire (French INGO)** **Gaza**

Project Coordinator

Manage all phases of the project for dental mobile clinics:

- Coordinate with MOH,
- Coordinate with local committees and families leaders
- Identification of the beneficiaries
- Procurements and supplies
- Monitoring, evaluation and reporting

TRAININGS and SPECIALIZED COURSES

- January 2013 dealing with children in crisis times – Gaza Mental Health Program
- May 2012 Media skills for advocacy purposes, OHCHR, Gaza
- October 2010 Human resources management, and multicultural management ACF-E Madrid – ACF HQ
- July 2008 International Humanitarian Law in the oPT, PHPCR, Jerusalem, oPT
- October 2008 Malnutrition survey + sphinx program, ACF- E, Madrid -ACF HQ
- November 2008 Personal security & security management, Care International/ Safer access, Gaza / Palestine
- June – July 2008 English professional and academic writing, Career development centre, Gaza/ Palestine
- August 2007 Livelihoods System Approach, food security and poverty. FAO – ECHO, Rammallah / Palestine
- November 2007 Hygiene promotion and community approach, ACF-IN/ Paris – France
- July 2007 Effective English, based report writing English UNRWA 2007
- September 2007 Seminar on logistic, ACF- E, Tubas / Palestine
- August 2003 Project monitoring and evaluation MARAM project / USAID, Gaza / Palestine
- August 1999 Community based survey, Save the Children-US + Gaza Mental Health Program, Gaza / Palestine

OTHER ACTIVITIES:

- Deputy Chairman of ADIA Gaza subcommittee (Association of International Development Agencies in OPT) from July 2008 – October 2009
- Founded member of theatre for everybody group - Gaza – Palestine. Practicing in theatre activities as actor, director and theatre play write since and trainer 1993
- A member at the general assembly of Maan Development Centre
- Member of the general assembly of Basma association for culture and arts
- Participated in International theatre festivals and tours in France – Belgium – Luxemburg – Egypt and Jordan since 1997 – 2004
- Drama therapist in drama therapy programs for traumatized children since 2000 – present

LANGUAGES

Arabic: Mother Tongue
English: Fluent (speaking, writing)
Hebrew: Good (speaking only)
French: basic

COMPUTER SKILLS

Microsoft Office Very Good
Internet Explorer Very Good

OTHERES:

Possibility to move from Gaza to WB & Jerusalem

Valid driving license

REFEREES**1- Stephen Williams,**

Former ACF Head of Mission in Palestine
Present / ECHO – Myanmar
s_r_williams2@yahoo.co.uk
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2- Muhammad Shareef

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3- Jaber Qdeh

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